

**MEMORANDUMS OF AGREEMENT OR UNDERSTANDING AND  
INTERSERVICE OR INTERGOVERNMENTAL SUPPORT AGREEMENTS  
WITH WHITE SANDS MISSILE RANGE**

1. This guidance is to clarify proper staffing procedures for Memorandums of Agreement (MOA) or Understanding (MOU) and Interservice or Intergovernmental Support Agreements (ISA) with White Sands Missile Range (WSMR).

2. References:

- a. DODI 4000.19, Interservice and Intergovernmental Support (9 August 1995).
- b. Paragraph 2-6, AR 25-50, Preparation and Management of Correspondence (05 March 01).

3. Policies:

- a. The Commanding General of WSMR is the only person authorized to sign an agreement binding WSMR to an entity outside this command, whether DOD or not, or federal or state. The Secretary of the Army has delegated the authority to the CG and it has been delegated no further.
- b. Therefore, no MOAs/MOUs/ISAs with entities outside this command may be signed by anyone without my express delegation.
- c. MOAs/MOUs must be formatted IAW reference 1b.
- d. CSTE-DTC-WS-RM-P is the office of record for all MOAs/MOUs/ISAs between WSMR and any other entity.
- e. All MOAs/MOUs/ISAs must be staffed through CSTE-DTC-WS-RM-P, Ms. Suzy Crutchfield, 678-1998, my action officer for these. I will not sign any without her initials in the coordination block.

4. Actions Required:

- a. Directors must review all MOAs/MOUs/ISAs in their directorate and ensure that they have been properly staffed through CSTE-DTC-WS-RM-P and signed by the CG. If not, they must provide a copy to CSTE-DTC-WS-RM-P and staff an update through for my signature. CSTE-DTC-WS-RM-P is the POC for this review and repository for all valid MOAs/MOUs/ISAs.

- b. All future MOAs/MOUs/ISAs will be formatted and staffed IAW this guidance.

WILLIAM F. ENGEL  
Brigadier General, USA  
Commanding

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